

Church of God Association of Christian Schools
Annual Accreditation Status and Progress Report

The Annual Accreditation Status and Progress Report (ASPR) for continued accreditation is to be submitted by the principal each school year following the visitation years. On the years that a school completes a self-study and hosts a site team, the ASPR is NOT required. The ASPR provides a periodic self-assessment and review of the current accreditation standards. Schools should review any accreditation updates or changes that may have been made to existing standards.

Principals must submit the ASPR including all supporting documentation along with the Annual Accreditation Renewal fee of \$200 to the CGACS executive director's office at 3736 Cragmont Drive, Tampa, FL 33619. The CGACS Board of Directors will review it to verify that the school continues to maintain accreditation standards. Upon Executive Board approval, the annual certificate of accreditation will be sent to each accredited school.

Complete the following information for the last full school year. The report and payment are due no later than August 31, 2014.

Academic Year _____

Name of School or Center _____

School or Center Address _____

School or Center City _____

State _____

Zip _____

Mailing Address of School or Center (if different) _____

School or Center Mailing City (if different) _____

State _____

Zip _____

Phone _____

Fax _____

E-mail _____

Administrator _____

Telephone _____

Fax _____

Email _____

Website _____

School Type:

Number of Students

Number of Staff

____ Early Child/Preschool

____ Elementary

____ Middle

____ High

____ PK-12

Are you also AdvancED/SACS accredited?

_____ Yes

_____ No

Substantive Changes

Has the school made any substantive changes or improvements during the last year in program (such as addition/deletion of grades, curriculum change, support programs for learning disabled, etc.)?

Failure to report a change can adversely affect the school's accreditation status.

_____ No changes

_____ Yes, Substantive Changes were made (Provide explanation on items requiring current validation forms.)

ANNUAL ITEMS FOR SUBMISSION

Please submit the following items along with this form to the CGACS office no later than October 31.

Finances

Current Year Budget

Prior Year Budget

Year End Balance Sheet

A letter from an auditor or external reviewer of the school (i.e., such as church auditor or business or church board

Identification of all major fund-raising activities and what the funds were used for

Current tuition fee for the school academic year

Staff and Faculty

List of any staff or faculty additions for the new school year or became a part of the staff during the last school year

Please indicate the position for which they were hired as well as hire date.

For faculty, please include

A college transcript (a copy is acceptable)

A copy of any professional certificate (state or private)

For those who do not have an appropriate degree for the subject or do not have a current professional certificate, a copy of the individual professional development plan must be attached

List of any staff or faculty that left at the end of the last school year

List of all in-service/development activities and hours implemented this year, including

Staff Faculty Orientation

Staff/Faculty Meetings

Training conducted on or off site

Conferences

End of year meetings

Programmatic/Systemic Changes

List of any resources implemented this school year (i.e., texts internet, support programs, etc.)

Any action the school has taken to meet the Accreditation Commission's recommendations for school improvement in the last Visiting Committee Final Report. Supporting documentation may be required.

Standard Validation

Please indicate on this form the status of each of the CGACS accreditation standards as they pertain to the last twelve months. Please refer to the current standards and sub-standards available on our website. If any item has changed since the last report, attach a detailed explanation of the change.

<i>1. Organization and Administration</i>	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
1.1 Philosophy and Objectives	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
1.2 Size and Age of School	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
1.3 Governance	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
1.4 Instructional Program	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
1.5 Admissions	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
1.6 Finances	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
1.7 Chief Administrative Officer	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
1.8 School Year	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
1.9 Records	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
1.10 Transportation	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
<i>2. School Staff</i>	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
2.1 Character	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
2.2 Training and Experience	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
2.3 Stability and Development	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
2.4 Salaries and Benefits	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
<i>3. School Facilities</i>	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
3.1 Indoor Facilities	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
3.2 Outdoor Facilities	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
<i>4. Equipment</i>	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
<i>5. Media</i>	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
5.1 Materials	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
5.2 Media Center	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
<i>6. Health and Safety</i>	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
<i>7. Discipline</i>	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
<i>8. Publications</i>	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
8.1 School Publications	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
8.2 Student Handbook	<input type="checkbox"/> No Change	<input type="checkbox"/> Change
8.3 Faculty Handbook	<input type="checkbox"/> No Change	<input type="checkbox"/> Change

Please attach any information/explanation of any changes relevant to the standards. Enclose any additional information or new materials which will help CGACS better understand the current status of the school. Include any new student handbooks, brochures, or other communications.

Prepared by _____

Date _____

Administrator _____

Date _____
