



CGACS

Administrator Credential

Temporary

- Valid 3 years (renewable)
- Administrators who do not fully meet the requirements for a Professional Administrator Certificate may receive a Temporary Administrator Certificate.
- A Temporary Certificate will be issued with a letter indicating the areas of deficiency.
 - The administrator can fulfill the areas of non-compliance and resubmit for a credential upgrade.
 - If an administrator does not fully meet all required areas with the three years of certification, a Temporary Certificate may be renewed once for an additional three years. A Temporary Certificate may not be renewed more than once.

Professional

- Valid 5 years (renewable)
- Educational Standards
 - 4-year Bachelor's or Master's degree from an accredited or a recognized college or university
- Other Requirements
 - Must be employed by a CGACS member school or hold a valid individual CGACS Professional Membership
- Biblical Studies/Christian Philosophy
 - Philosophy of Christian school education course
 - 6 semester hours in Biblical studies from Bible College or University, or
 - 18 CEUs in Biblical studies
 - Credentialed clergy from a recognized denomination may be exempt from this requirement. Please send a copy of ministerial credentials with application.

Administrator Credential Endorsements

Early Education ("Director Credential")

A minimum of 24 semester hours in child development or early childhood education, and

A minimum of 9 semester hours in administration/business, or

Completion of the DCF 45-hour Child Care Management Course, or an equivalent,

Current first aid card (must show expiration dates)

Current infant/child CPR cards (must show expiration dates)

Renewal requirement

Current first aid card (must show expiration dates)

Current infant/child CPR cards (must show expiration dates)

Completion of 6 clock hours in Bible

Completion of 50 clock hour in early childhood or related field

Elementary School (K-6)

Thirty (30) hours in Educational Studies (Ordained clergy from a recognized denomination may be exempt from this requirement.)

Student teaching at elementary level

6 semester hours graduate-level educational administration courses



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The 6-hour graduate requirement will be waived for the successful completion of a national or state educational leadership examination.

Renewal requirements

- 4 semester hours in education
- 10 CEUs or 60 clock hours of verified professional development

Secondary School (7-12)

Thirty (30) hours in Educational Studies (Ordained clergy from a recognized denomination may be exempt from this requirement.)

- 1 secondary methods course
- Student teaching at secondary level
- 6 semester hours graduate-level educational administration courses

The 6-hour graduate requirement will be waived for the successful completion of a national or state educational leadership examination.

Renewal requirements

- 4 semester hours in education
- 10 CEUs or 60 clock hours of verified professional development

All School (K-12)

Thirty (30) hours in Educational Studies (Ordained clergy from a recognized denomination may be exempt from this requirement.)

- 2 elementary methods courses
- 1 secondary methods course
- Student teaching at elementary or secondary level
- 6 semester hours graduate-level educational administration courses

The 6-hour graduate requirement will be waived for the successful completion of a national or state educational leadership examination.

Renewal requirements

- 4 semester hours in education
- 10 CEUs or 60 clock hours of verified professional development